Inverse Minster Neighbourhood Dien timesseles			20)15					_	_	20	016	_	_	_		
Iwerne Minster Neighbourhood Plan timescales					20)15	Gran	nt cove	rage				20	16			
Action	Who	Notes / Resources	DPC Days	Sep	Oct	Nov				Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Decision to prepare Neighbourhood Plan	IMPC	decision to apply for grant made 07/09		Х				_		_	<u></u>	-	-	\vdash	-	\vdash	
Neighbourhood Area request submitted	IMPC	following discussion with neighbouring parishes - possibly at 05/10 PC meeting															
Neighbourhood Area consultation (6 weeks)	NDDC	parisines possibly at only 10 to the earling															
Neighbourhood Area decision	NDDC						Х		_		<u> </u>	-	<u> </u>	\vdash	<u> </u>	\square	-
Locality Grant application Working group arrangements	IMNPG/IMPC IMNPG	group meeting to confirm responsibilities						_	\vdash	_	\vdash	-	\vdash	\vdash	\vdash	\vdash	-
Working group arrangements	1141141 G	for areas of work including key lines of									'						
		communication with local population									'						
		(residents, businesses and others)									'						
RAISING AWARENESS AND GETTING PEOPLE INVOLVED																	
Organise event to explain what the plan is about, proposed vision and scope / objectives, and	IMNPG/DPC	website set-up, printing, mailouts	0.5														
how people can help (working groups and tasks) and explain need to "call for sites"											'						
Hold event	IMNPG/DPC	venue hire, printed displays, printed	0.5									-	\vdash	\vdash	-	\vdash	-
Tiou event	IIVIIVFG/DFC	handouts, reusable banner / display	0.5														
		boards															
Analyse responses on vision and scope / objectives (and produce consultation statement for	IMNPG/DPC	DPC to advise on how, and implications	0.5														
this stage)	NIDG (IMADG	of findings						Х			<u> </u>	-	-	\vdash	-	\vdash	-
Parish Council consideration of vision and scope / objectives EVIDENCE GATHERING	NPG/IMPC							^									
Guidance on evidence base / research (as required)	DPC	mapping software required	1.5														
Submit SEA screening request	DPC	to follow PC decision on vision /	1.0														
SEA screening consultation (min 3 weeks)	NDDC	objectives										-	H	\vdash	-	\vdash	-
SEA screening consultation (min 3 weeks) SEA screening decision issued	NDDC									Х			\vdash	Н		\vdash	-
Housing needs: Review housing need information (Census / Housing register)	IMNPG(HN)																
Business needs: Contact main employers re any need for expansion, and map locations /	IMNPG(BN)	printing, mailouts, mapping software														7	
needs Community facilities: identify and map community facilities (most are listed in the Parish Plan	IMNPG(CF)	mapping software required										-	\vdash	\vdash	\vdash	\vdash	\dashv
/ VDS) and contacts for these	IIVIINFG(CF)																
Community facilties: Contact service providers to identify any projects (and discuss site	IMNPG(CF)	printing, mailouts															
implications), and why past aspirations have not been fulfulled (if relevant)	IMANDO/EU	manning coftures as a size !		-							<u> </u>	_	 	\vdash	<u> </u>	\vdash	_
Environment and Heritage: Review existing IOWAs and other spaces (identified by the NP working group) using check-list for Local Green Space designations, and record / map findings	IMNPG(EH)	mapping software required															
110 Anna 6 Pourly using circle list for Eolar Green space designations, and record / map findings						L					L		L			L	_
Environment and Heritage: Check and map non-TPO trees (in addition to 2 noted in VDS) that	IMNPG(EH)	mapping software required															\neg
are essential to the character of the area											<u> </u>	<u> </u>	₩'	\vdash	<u> </u>	\sqcup	_
Environment and Heritage: consult local walking group / PROW team to identify key routes and where improvements may be needed	IMNPG(EH)																
Environment and Heritage: Check and map key pedestrian / cycle routes and spaces that are	IMNPG(EH)	mapping software required											H	\vdash		\vdash	-
essential for enjoyment of the key views		.,,															
Environment and Heritage: Map locally important (non-designated) buildings from the VDS	IMNPG(EH)	mapping software required															
and undertake further research justifying their importance Development sites: make preparation for 'call for sites' process	IMNPG												\vdash	\vdash	-	\vdash	-
Development sites: Advertise 'call for sites' to ensure fair and transparent process, map	IMNPG												Н	М		\vdash	_
details of these																	
Household Questionnaire - prepare household questionnaire to:	IMNPG																
- establish any 'hidden' local affordable housing needs - establish any 'hidden' employment needs																	
- establish any 'new' and reaffirm previously identified community facility requirements																	
- establish key pedestrian / cycle routes and where improvements may be needed																	
- check for environmental features that may need to be considered not already identified																	
Distribute household questionnaire	IMNPG	printing, mailouts											H	\vdash		\vdash	-
Locality Grant application	IMNPG/IMPC	printing, mandets												М			
Analsyse household questionnaire responses	IMNPG																
Guidance on background report / conclusions (as required)	DPC	11.1.2.4.4	1.5											\vdash	-	\square	
Development sites: Carry out and record findings from site visits to (local volunteers)	IMNPG/DPC	possible heritage / landscape / ecology consultant to accompany site visits	tbc														
Housing needs: pull together findings from the information gathered from service providers,	IMNPG(HN)	produces background report for evidence															\neg
data research and household questionnaire		base												\square		\sqcup	
Business needs: pull together findings from the information gathered from local businesses,	IMNPG(BN)	produces background report for evidence															
data research and household questionnaire Community facilties: pull together findings from the information gathered from data research	IMNPG(CF)	produces background report for evidence								_				\vdash		\vdash	-
and household questionnaire		base															
Environment and Heritage: Review any additional features identified through the household	IMNPG(EH)	produces background report for evidence															
questionnaire, and pull together findings from the information gathered OPTIONS ASSESSMENT		base															
SEA scoping consultation (if required) (5 weeks)	DPC																
SEA assessment criteria established	DPC																=
Development sites: assess suitability of sites for development against known constraints /	IMNPG/DPC	possible heritage / landscape / ecology	tbc														
SEA assessment criteria Preparation for options consultation event	IMNPG	consultant to confirm assessment website set-up, printing, mailouts									\vdash	\vdash			\vdash	\vdash	\dashv
Consult on possible site options with local residents, and check other findings / conclusions	IMNPG/DPC	venue hire, printed displays, printed	tbc														\neg
from work to date where appropriate		handouts, reusable banner / display															
Analyse responses on options (and produce consultation statement for this stage)	IMAIDC/DDC	boards	4h-					_		_	\vdash	_	 	\vdash			_
Analyse responses on options (and produce consultation statement for this stage) PLAN DRAFTING	IMNPG/DPC		tbc														
Drafting of Neighbourhood Plan	IMNPG/DPC		tbc														
SEA if required	DPC		tbc										\Box			口	
Parish Council approval of draft for consultation	NPG/IMPC IMNPG	printing mailouts				-		_		_		\vdash	\vdash	\vdash	<u> </u>	\vdash	\dashv
Consultation arrangements planned Pre-submission consultation (6 weeks)	IMNPG IMNPG	printing, mailouts venue hire, printed displays, printed									Н	\vdash	\vdash	Н	\vdash	\vdash	\dashv
, ,		handouts, reusable banner / display															
	ļ	boards				_		_				_	ļ		<u> </u>	\sqcup	
Consultation responses summarised (and produce consultation statement for this stage) Post-consultation review and amendments	IMNPG		tbc					_		_	<u></u>	_	 	\vdash		\vdash	\dashv
Post-consultation review and amendments Finalise evidence inc Basic Conditions Statement	IMNPG/DPC IMNPG/DPC		tbc								Ш	\vdash	\vdash	Н	\vdash	\vdash	\dashv
Finalise Consultation Statement (up to present)	IMNPG																
Finalise SEA if required	DPC		tbc			L		F		H						\Box	_
Parish Council approval of draft for submission SUBMISSION AND EXAMINATION	NPG/IMPC																
Submission to NDDC	IMNPG																
Submission checking	NDDC																
Consultation (6 weeks) & Examiner appointment	NDDC			\Box		L		H	H	H		\vdash				\square	
Examination Consideration of Examiners report	NDDC NPG/IMPC							-				_	\vdash	\vdash		\vdash	\dashv
Consideration of Examiners report Consideration of Examiners report	NDDC												\vdash			\vdash	\neg
Referendum arrangements (approx 6 weeks)	NDDC																
Referendum	NDDC											\vdash	\vdash		\vdash	Ш	\Box
Plan officially 'made'	NDDC										\vdash	_		\vdash		\vdash	\dashv
Resources in general	Hall hire / support	for steering group meetings															
		y benefit from questionnaire (eg survey mo	onkey)														

Nov Dec								20	17					
	Nov	Dec	Jan	Feb	Mar	Apr	May			Aug	Sep	Oct	Nov	Dec
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